

## Children's Ministry Campus Director

- This position is for a gifted leader who is passionate about creating and overseeing a ministry that inspires the church and family to combine their influences to teach children about a God who loves them and wants to have a personal relationship with each one of them.
- This leader will support, equip and empower volunteers to “lead small” as they serve children ages birth - 5th grade.

### All Staff at CenterPoint are expected to:

- Work as part of a team and build up all ministries at CP.
- Be quick paced.
- Have a servant attitude
- Be skilled at administration and organization.
- Have a welcoming and inviting presence.

### Required Skills & Qualifications

- Gifted in the development and implementation of measurable strategic plan fulfilling the vision of the church
- Excellent interpersonal and social skills
- Good organizational skills
- Budget management experience
- Attention to detail and follow through
- Ability in public speaking
- Computer competency

### Children's Ministry Director

- Develop, cast, lead and train the vision of Children's Ministry to volunteers and families
- Oversees all Children's Ministry staff spiritually, relationally, professionally
- Creates structure for leadership development amongst volunteers
- Develops and leads Milestone Events (Child Dedications)
- Acknowledges and trains High Capacity Volunteers to disciple others
- Coordinates VBS and staffs accordingly
- Oversees delegation for optional events such as **Spring Event, Fall Fest, Christmas Fest.**
- Partners with, equips and ministers to families as needed

## Sunday

- provide curriculum and proper training for execution for Sunday morning children's ministry in alignment with the church-wide experience
- delegate set-up and break down of ministry environments
- ability to teach when necessary and willing to fill in any room at any time
- management of the ministry schedule of volunteers
- observation of ministry in progress to maintain excellence
- interaction with families and volunteers to increase familiarity and continually recruit

## Weekdays

- maintenance of children's ministry environments
- delegation of preparation for Sunday and events
- conferencing weekly with direct report
- attending weekly kids meeting and monthly staff meeting
- communication with new families and others families in need of support
- keeping other staff updated on events and information for website, bulletins and Sunday slides
- reviews and manages the schedule for all volunteers
- maintains budget updates from CP Finance
- oversees the scheduling, staffing and execution of the following events
  - Baby Dedication
  - Vacation Bible School
  - Outreach Events, Spring Event/Fall Fest/Christmas Event - not mandatory - works closely with Campus Pastor on responsibilities and expectations.

**To apply, please email: [hiring@cpchurch.com](mailto:hiring@cpchurch.com)**